

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Shirley Taylor-Prakelt, Director
Housing & Community Development, 797-1199

SUBJECT: Resolution

AFFECTED DISTRICT: The SHIP Program benefits all income-eligible Davie residents.

TITLE OF AGENDA ITEM: A Resolution of the Town of Davie, Amending and Restating Davie's Budget Strategies and Housing Delivery Goals under the State Housing Initiatives Partnership (SHIP) Program administered under the Broward County Local Housing Assistance Plan (LHAP) for 2002-2004; revising the Average and Maximum costs for each Program Strategy; and providing for an effective date.

REPORT IN BRIEF: The State of Florida redistributes SHIP funds throughout the year, based on Documentary Sales Taxes collected. The Town recently notified that it will receive additional funds for FY 2001/02 and FY 2002/03; therefore, the Budget Strategies and Housing Delivery Goals must be modified, and the "maximum awards" and "average costs" under the 2002-2004 LHAP need to be amended.

Since reallocations occur throughout the year, it is recommended that the Housing and Community Development Director be authorized to distribute such surplus SHIP funds and make modifications to the Town's SHIP budgets, as long they are consistent with the Housing Strategies (programs) previously approved by the Town Council.

PREVIOUS ACTIONS: The Local Housing Assistance Plan and each years SHIP Budget Strategies & Housing Delivery Goals have previously been adopted by Resolution.

CONCURRENCES: Approval of this Resolution is required for municipalities participating in the County-wide SHIP Program, who want to detail their budget strategies on an annual basis.

FISCAL IMPACT: Receipt of \$724,521 in SHIP Grant funds from the State of Florida.

Account Name: SHIP

Appropriate to Account #: 001-0406-515-05.24 (SHIP)

RECOMMENDATION(S): Adopt the attached Resolution so that the Town's housing programs can be continued without an interruption in services.

Attachment(s): Resolution, SHIP Budget Strategy/Budget

RESOLUTION NO. _____

**A RESOLUTION OF THE TOWN OF DAVIE, AMENDING AND
RESTATING DAVIES BUDGET STRATEGIES AND HOUSING DELIVERY
GOALS UNDER THE STATE HOUSING INITIATIVES PARTNERSHIP
(SHIP) PROGRAM ADMINISTERED UNDER THE BROWARD COUNTY
LOCAL HOUSING ASSISTANCE PLAN (LHAP) FOR 2002-2004;
REVISING THE AVERAGE AND MAXIMUM COSTS FOR EACH
PROGRAM STRATEGY; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, in 1997 the Town of Davie became an "entitlement" recipient under the State Housing Initiatives Partnership (SHIP) Program; and

WHEREAS, in order to receive SHIP Grant Funds, the Broward County Local Housing Assistance Plan (LHAP) was amended to include the Town of Davie; and

WHEREAS, although Davie falls under the County's LHAP, the Town determines how it's proportionate share of SHIP grant funds are allocated, and retains oversight of the Town's housing programs and initiatives; and

WHEREAS, the Town's Housing and Community Development Office recommends that Davie continue it's positive contractual relationship with the Broward County Office of Housing Finance (OHF); and

WHEREAS, the State of Florida redistributes SHIP funds based on Documentary Sales Taxes collected and the Town will receive additional funds for FY 2001/02 and FY 2002/03; therefore, the Budget Strategies and Housing Delivery Goals need to be modified, and the "maximum" and "average costs" under the 2002-2004 LHAP need to be amended; and,

WHEREAS, Surtax reallocations occur throughout the year, it is recommended that the Housing and Community Development Director be authorized to distribute such surplus SHIP funds and make modifications to the Town's SHIP budgets, as long they are consistent with the Strategies (programs) previously approved by the Town Council.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1: Davie's Budget Strategies and Housing Delivery Goals under the State Housing Initiatives Partnership (SHIP) Program, included as Exhibit "A", is hereby amended and restated.

SECTION 2: Findings as to Administrative Costs. The Town of Davie hereby finds that the costs of administering the Program shall exceed five percent (5%) of Program funds; and, pursuant to the Act, the Town hereby authorizes expenditures of no more than ten percent (10%) of Program funds for implementation of the Program.

SECTION 3: The Housing and Community Development Director is hereby authorized to distribute surplus SHIP funds and make modifications to the Town's SHIP budgets, as long they are consistent with the Housing Strategies (programs) previously approved by the Town Council.

SECTION 4. Establishment of Average and Maximum Costs. Pursuant to the SHIP Act, the Town hereby establishes the following "maximum awards" and "average costs" under the 2002-2004 LHAP:

<u>SHIP Program Strategy</u>	<u>Average</u>	<u>Maximum</u>
Purchase Assistance	\$ 8,000	\$10,000
New Const. - Single-Family	\$20,000	\$45,000
New Const. - Multi-Family	\$20,000	\$35,000
Home Repair - Single-Family	\$15,000	\$17,000
Barrier Free Rehabilitation	\$22,000	\$30,000

SECTION 5: Effective Date. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2002.

MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2002.

Exhibit A

Town of Davie Housing & Community Development Office

SHIP Program Budgets - FY 97/98/99/00/01/02

Revised May 20, 2002

<u>Program</u>	<u>FY 99/00</u> <u>(7/1/99)</u>	<u>FY 00/01</u> <u>(7/1/00)</u>	<u>FY 01/02</u> <u>(7/1/01)</u>	<u>FY02/03</u> <u>(7/1/02)</u>
Home Repair Program	\$229,551	\$200,000	\$190,000	\$330,000
CRA-New Const. Single-family \$133,460 ¹	\$ 0	\$ 37,184 ²	\$ 0	
Purchase Assistance-Townwide	\$ 22,000	\$ 54,000	\$ 63,026	\$ 80,000
Barrier-Free Rehabilitation	\$ 0	\$ 50,165	\$ 0	\$ 82,069
Multi-Family New Const.	\$ 0	\$ 25,000 ³	\$ 0	\$ 60,000
New Const. Single-Family	\$ 0	\$325,000	\$300,000	\$100,000

¹ Combines \$24,000 Purchase Ass't, \$34,000 Pre-Dev., and \$75,460 Dev. Ass't.

² \$133,460 + \$37,184 = \$170,644 for 4 homes x 42,661 SHIP + \$1,000 CRA

³ Permit Fee Waivers for new rental or single-family construction or renovation

County Administration	\$ 20,050	\$ 36,342	\$ 32,790	\$ 36,226
Town Administration	<u>\$ 22,844</u>	<u>\$ 36,342</u>	<u>\$ 32,790</u>	<u>\$ 36,226</u>
Entitlement Allocation	\$427,905	\$726,849	\$655,790	\$724,521